

BUILDING OPERATOR TRAINING

FACT SHEET

Qualified personnel can receive incentives for training and certification by completing courses with a focus on reducing and conserving energy in buildings through FirstEnergy’s **Energy Solutions for Business Program**. Pre-qualified building operations and maintenance (O&M) training courses focus on efficient design, operations, and building maintenance.

<p>How to Qualify for Incentives</p>	<ul style="list-style-type: none"> ▪ Complete all training by December 1, 2023. ▪ Submit the following within 5 business days of completion: <ul style="list-style-type: none"> ▪ Building Operator Training Application ▪ Proof of Completion ▪ Paid Invoice ▪ W-9 ▪ Finish all aspects of the training program.
<p>Rules</p>	<ul style="list-style-type: none"> ▪ Completion of the application indicates your desire to be enrolled in the training program and commitment to pay any applicable copays. Actual course enrollment will be contingent on an eligibility review. ▪ Applicants may take more than one course; however, only one course may be submitted per application. ▪ Incentives will be determined based upon the actual cost of the class. The incentive is calculated as 80% of the cost of the course with the total incentive not to exceed \$1,000. (Additional costs such as travel, food, lodging, test fees and materials are not eligible for incentives.) ▪ In addition to the “Pre-Qualified Building Operations and Maintenance (O&M) Training Courses” listed on page 2, applicants may submit applications for non-listed courses for consideration and pre-approval. Program staff will consider applications for non-listed courses on a case-by-case basis. Please contact Program staff at energysaveMD@willdan.com with any questions.
<p>How to Apply for Incentives</p>	<p>Step 1: Visit https://www.surveymonkey.com/r/BOTincentives and fill out the questionnaire OR email energysavemd@willdan.com with your name, email, and the title of the course.</p> <p>Step 2: Program staff will review your application for eligibility and contact you if additional information is needed.</p> <p>Step 3: If you are deemed eligible for incentives, you may either enroll in the training course yourself, or program staff may notify the training partner of your intent to enroll. Program staff will direct you where to register upon receipt of application.</p>
<p>Participation Criteria</p>	<p>To receive a Building Operator Training incentive, both the Applicant Requirements and the Training Course Requirements contained in this table, must be met.</p>
<p>Applicant Requirements</p>	<ul style="list-style-type: none"> ▪ Applicant must be assigned to work at an existing commercial and/or industrial facility within the Potomac Edison Maryland territory or be an engineering consultant, HVAC/control designers, contractor or similar who has active projects or has recently completed a project within Potomac Edison's territory. ▪ In cases where the Applicant is a contractor and not a direct employee of the Potomac Edison customer, a representative of the Potomac Edison customer must sign the application to confirm that the Applicant is assigned to work at the

<p>Applicant Requirements <i>(continued)</i></p>	<p>customer’s facility as indicated above and that the customer supports the Applicant’s participation in the program.</p> <ul style="list-style-type: none"> ▪ Applicant must be employed in a position of responsibility for the energy management of the facility or have the potential to influence the building’s energy performance.
<p>Training Course Requirements</p>	<p>Potomac Edison will provide incentives for training courses with a focus on reducing and conserving electrical energy in buildings. Please see the list of “Pre-Qualified Building Operations and Maintenance (O&M) Training Courses” on page 2. In addition, applicants have the option of submitting non-listed courses for consideration and pre-approval by Program staff.</p>

Pre-Qualified Building Operations and Maintenance (O&M) Training Courses

<p>AABC Commissioning Group (ACG)</p> <ul style="list-style-type: none"> ▪ Certified Commissioning Authority (CxA) 	<p>International Association of Lighting Management Companies (NALMCO)</p> <ul style="list-style-type: none"> ▪ Certified Apprentice Lighting Technician (CALT) ▪ Certified Senior Lighting Technician (CSLT)
<p>American Trainco</p> <ul style="list-style-type: none"> ▪ Pumps & Pump Systems 	<p>International Facilities Management Association (IFMA)</p> <ul style="list-style-type: none"> ▪ Certified Facility Manager (CFM)
<p>Association of Energy Engineers (AEE)</p> <ul style="list-style-type: none"> ▪ Certified Energy Manager (CEM) ▪ Certified Energy Manager in Training (CEIT) ▪ Certified Building Commissioning Professional (CBCP) ▪ Certified Lighting Efficiency Professional (CLEP) ▪ Existing Building Commissioning Professional (EBCP) ▪ Certified Business Energy Professional (BEP) ▪ Certified Energy Auditor (CEA) 	<p>Leadership in Energy and Environmental Design (LEED)</p> <ul style="list-style-type: none"> ▪ LEED-EBOM AP: Accredited Professional Certification (Leadership in Energy and Environmental Design-Existing Buildings: Operations & Maintenance) ▪ LEED-NC AP: Accredited Professional Certification (Leadership in Energy and Environmental Design-New Construction)
<p>Clean Energy Center (CEC)</p> <ul style="list-style-type: none"> ▪ Building Operator Certification (BOC) Level I ▪ Building Operator Certification (BOC) Level II ▪ Commercial Building Re-Tuning ▪ Fundamentals of Energy Efficient Buildings 	<p>Energy Management Association (EMA)</p> <ul style="list-style-type: none"> ▪ Energy Management Professional ▪ Operations & Maintenance
<p>BOMI International</p> <ul style="list-style-type: none"> ▪ High Performance Sustainable Building Investments ▪ High Performance Sustainable Building Principles ▪ HP 2 course- High Performance Practices ▪ The Design, Operation, and Maintenance of Building Systems, Part I ▪ The Design, Operation, and Maintenance of Building Systems, Part II ▪ Air Handling, Water Treatment, and Plumbing Systems ▪ Energy Management and Controls ▪ Refrigeration Systems and Accessories ▪ Electrical Systems & Illuminations 	<p>National Association of Power Engineers</p> <ul style="list-style-type: none"> ▪ Plant Equipment and Operations ▪ Air Conditioning I, II, III ▪ Heat Pumps ▪ Refrigeration ▪ Electric Motor ▪ The Engineer & Management ▪ Environmental Impact & Engineering Controls I, III

EmPOWER Maryland programs are funded by a charge on your energy bill. EmPOWER programs can help you reduce your energy consumption and save you money. To learn more about EmPOWER and how you can participate, please visit <https://energy.maryland.gov/Pages/Facts/empower.aspx>.

By participating in these energy efficiency and peak demand reduction programs, customers agree to allow their utility to retain ownership of all Capacity Rights which refers to the demand reduction associated with any energy efficiency and peak demand reduction measure for which incentives were provided by the Company. Your utility will aggregate these energy efficiency demand reduction attributes into the PJM capacity market with proceeds being used to offset the program costs.